

Regulations for Air Conditioning Card Top up Fee and Refund, Taoyuan Campus of National Taipei University of Business

Approved at the 1st Business Coordination Meeting of the 2nd Semester, Academic Year 2014, Taoyuan Campus
on April 29, 2015

- I. These Regulations apply to all student dormitory rooms and industry–academia cooperation offices equipped with air conditioning top up devices.
- II. The air conditioning fee is NT\$8 per hour. The air conditioning card is charged using points. 1 point equals 1 minute. Point deduction starts immediately upon card insertion. If the time used is less than one minute when points are deducted, it shall be rounded up to a whole minute.
- III. When the stored value on the top up card is used up, the user shall top up the card by making payment through the automatic payment service system.
- IV. The minimum top up amount via automatic payment service system is NT\$200 (1,500 points). The top up reference table is as follows:

Top up Amount	Points	Air Conditioning Hours Used
NT\$200	1500 Points	25 Hours
NT\$400	3000 Points	50 Hours
NT\$600	4500 Points	75 Hours

- V. Refund Rules for Air Conditioning Cards:
 - (I) Eligibility for Refund:
 1. Students who withdraw from the University, take a leave of absence, or check out of the dormitory (end of semester) may apply for a refund.
 2. No refunds shall be granted to students participating in industry–academia cooperation programs or students from external organizations using the University dormitories.
 - (II) Please bring a copy of the student ID, copies of both sides of the national ID card, a copy of the approved dormitory check out application form, the air conditioning top up card refund application form, and a copy of the remittance account information to the Taoyuan Campus Comprehensive Service Section to apply for a refund.
 - (III) Refund Standards:
 1. Refunds shall be calculated based on the ratio of top up amount to points, i.e., NT\$200 is 1,500 points, and shall be rounded to the nearest whole number.
 2. The refund shall be settled based on the remaining points on the application date as shown on the query machine of the Taoyuan Campus Comprehensive Service Section.